



Wintergreen Fire and Rescue Standard Administrative Policy	
Subject:	Ski Season Transfers
Reference Number:	OPER 01-002
Effective Date:	1-Dec-08
Last Revision Date:	14-Aug-20
Signature of Approval	Curtis Sheets, Chief

Purpose:

To establish guidelines for transferring apparatus and personnel during Ski Season to maintain the highest level of readiness possible for the increased Station 1 incident volume.

Policy:

Typical staff allocation shall consist of six career personnel distributed evenly between two stations.

During Ski Season, if crews are at five, the additional personnel shall be stationed at Station 1, if possible.

Once the Station 1 EMS Crew responds for an incident, the Station 2 EMS Crew will stand-by until a transport decision has been made by the Station 1 crew. If a transport is going to be made, then one volunteer and a response vehicle shall transfer to Station 1, if only one volunteer is on duty at Station 1.

If a 2nd transport is required, personnel from Station 2 will transfer to Station 1 non-emergency in a transport unit.

Depending upon the volunteer staffing for the day, components of the fill-in crew may come from the mountain. If possible, a full volunteer crew should respond from Station 2 in order to maintain complete Fire/Rescue coverage. Use officer discretion.

Fill-in crews will report to Station 1 unless they need to deliver a driver to a pending call.

When filling quarters, the crew will remain available for calls until released by the appropriate personnel.

This policy will be implemented by Administration based upon occupancy and weather and will end upon their request. It is possible that this policy will be in place for all of January and February.

Modified Dispatch:

The purpose of this modified dispatch protocol is to greatly reduce the number of times Wintergreen must tie up the drivers on-duty.

Any call related to ski activity shall be toned using the standard toning procedure. Two staff persons shall respond in one ambulance. If the unit already has a volunteer driver on board, they will mark responding “with a full crew”.

Once the crew reaches the patient, or additional information is gathered, the crew may contact the dispatcher and ask that a driver be paged. To do so, the dispatcher will follow the normal toning procedure for Wintergreen Rescue, and simply state that a driver is needed to respond to Station 1. The duty crew on the call will meet the driver at Station 1 unless otherwise indicated by the Captain or crew on scene.

Once a request is made for a driver, if appropriate, fill-in crews will start moving.