



Wintergreen Fire and Rescue Standard Administrative Policy	
Subject:	Career Call-Back
Reference Number:	ADM 01-003
Effective Date:	30-Jul-04
Last Revision Date:	20-Oct-20
Signature of Approval	Curtis Sheets, Chief

Purpose:

The purpose of this policy is to establish a standard set of guidelines for personnel reporting to work during off duty hours.

Policy:

Only the incident commander or department officer may ask for a career call back.

The OIC should be notified regarding the need for a career call-back and a Everbridge Notification will be sent to notify the staff of the career call-back. The Captain and Lieutenant may also send the notification as they deem necessary.

Staff must notify the Officer in Charge if you have responded to a career call back to get compensated for your time. The appropriate time should be reflected on your time log as well.