



Wintergreen Fire and Rescue Standard Administrative Policy	
Subject:	Volunteer Rescue Training
Reference Number:	ADM 01-010
Effective Date:	1-Jan-13
Last Revision Date:	13-Aug-20
Signature of Approval	Curtis Sheets, Chief

Purpose:

The purpose of this policy is to establish a standard for attendance to volunteer training events.

Policy:

There are approximately 11 training meetings offered in a calendar year. The Training Captain shall provide a full schedule in the first month of that year.

There will be three (3) mandatory training meetings in a calendar year. Mandatory meetings may be made up online or by appointment with the instructor(s).

To remain an active volunteer member, you shall attend a minimum of six (6) training meetings in one (1) calendar year. The Training Captain may reduce the minimum number of meetings required if any are canceled due to weather or other unforeseen circumstances.

Failure to attend the minimum required training meetings in a calendar year, which include all the mandatory meetings, would constitute non-compliance of this guideline.

If the member is in non-compliance the volunteer would be placed on a minimum of three (3) months' probation where they will have time to make up required meetings and attend future scheduled meetings.

If at the end of the three months the member has not made up the required meetings and attended at least one training session, the Chief or Deputy Chief shall suspend the volunteer awaiting Board of Directors action.