



<b>Wintergreen Fire and Rescue Standard Administrative Policy</b>	
Subject:	Master Firefighter
Reference Number:	ADM 01-017
Effective Date:	20-Feb-24
Last Revision Date:	
Signature of Approval	Curtis Sheets, Chief

**Purpose:**

To establish a clear and concise policy on the requirements of obtaining Master Firefighter.

**Policy:**

To qualify for the Master Firefighter position the employee shall possess the minimum qualifications,

- Full-Time employee of Wintergreen Fire & Rescue for 2 years
- Firefighter I/II certification
- Hazardous Material Awareness and Operations
- Driver-Pump Operator Certification
- Driver-Aerial Operator Certification
- VDFP Low Angle Rope Rescue Operations or VAVRS equivalent
- VDFP Passenger Vehicle Operations/Technician or VAVRS equivalent
- VDFP Instructor I, required beginning January 2025
- Released operator of all apparatus

**Process:**

A Master Firefighter performance test will be administered on an annual basis that shall include the following;

- Written knowledge test - designed to measure the candidates knowledge of basic firefighting, pump operations, aerial operations, and hazardous materials operations.
- Pump Operations Practical - designed to measure the candidate's knowledge and abilities to pump fire department apparatus in a given scenario.
- Aerial Operations Practical - designed to measure the candidates knowledge and abilities to operate fire department aerial apparatus in a given scenario.
- Acting Officer Practical - designed to measure the candidates ability to command and control an incident.

All testing components must be passed with an 80% or greater. If the candidate is unsuccessful, the candidate will be given one additional attempt in 30 days.

Once a firefighter successfully meets all qualifications and successfully passes all performance tests, they may be promoted to the Master Firefighter rank.

To maintain the Master Firefighter rank, the firefighter must maintain proficiency in all areas and attend 75% of the annual Firefighter Skills Drills.