



<b>Wintergreen Fire and Rescue Standard Administrative Policy</b>	
Subject:	Apparatus Bay Doors
Reference Number:	ADM 02-004
Effective Date:	24-Jan-05
Last Revision Date:	9-Feb-19
Signature of Approval	Curtis Sheets, Chief

**Purpose:**

To establish a policy for appropriate use of apparatus bay doors.

**Policy:**

During the winter season, the apparatus bay doors should remain closed at all times to prevent heat lost from the stations.

If washing vehicles when temperatures are above freezing and below 60 degrees make every effort to get door closed as soon as possible.

To maintain security of stations, if an employee or volunteer is the last one out, he/she will make sure all apparatus bay doors are closed prior to leaving.

Apparatus bay doors shall not remain open after dark unless an employee is working in the bay area.