



Wintergreen Fire and Rescue Standard Administrative Policy	
Subject:	Medication Administration
Reference Number:	EMS 03-011
Effective Date:	18-May-15
Last Revision Date:	2-Mar-19
Signature of Approval	Curtis Sheets, Chief

Purpose:

To provide department personnel with verification guidelines to follow prior to administering any medication to a patient during an EMS event.

To decrease the chance that department personnel make a medication administration error during an EMS event.

Policy:

Prior to administering any medication, department personnel will complete a medication Triple Check. This Triple Check is a process that will require the medication label to be checked three times. The first check should occur when the drug is removed from the drug box or any other storage device. The second check should occur while the medicine is drawn up (or being prepared for administration if a pre-filled syringe or non-intravenous route is supplied). The third and final check should occur immediately prior to the medication being administered to the patient.

During documentation, the provider will document that the Triple Check was performed prior to any medication administration.

When there is a second provider available, a verbal verification will be performed prior to drawing up the drug, this fulfills the second check. The provider that is administering the medication will give the second provider the container and verbalize what medication and dose is going to be administered. The verifying provider will read the label to make sure it matches what the first provider verbalized. Any discrepancy should start the process from the beginning. Any level provider can perform the verbal verification.

Prior to any medication administration, department personnel should review the Six Rights of Medication Administration:

- Right Medication
- Right Dose/Concentration
- Right Route
- Right Patient (Protocol)
- Right Time
- Right Documentation