



Wintergreen Fire and Rescue Standard Administrative Policy	
Subject:	MCI Trailer Response
Reference Number:	EMS 03-012
Effective Date:	1-Jan-16
Last Revision Date:	10-Dec-22
Signature of Approval	Curtis Sheets, Chief

Scope:

In 2015, Wintergreen Rescue Squad was awarded a grant to fund a Mass Casualty Incident (MCI) support unit. (Wintergreen MCI-100)

Purpose:

This guideline is designed to aid Fire/EMS agencies and communications staff when the need arises for the dispatch of MCI-100, and outlines the personnel responsible for the maintenance, transport, and restocking of the trailer.

This trailer carries sufficient supplies to aid in the triage and treatment of **100 patients**. Additionally, there are other supplies including lighting, generators, and air-conditioned/heated space.

This unit may respond to an MCI and/or be pre-deployed to areas where special events increase the potential for an MCI to occur.

Definitions:

MCI - Mass Casualty Incident. (Medical event exceeding local resources)

VEOC - Virginia Emergency Operations Center

OIC - Officer In Charge

VHF - Very High Frequency

EVOC - Emergency Vehicle Operation Certification

Pre-Deployment - for the purposes of this guide shall mean that MCI-100 will be placed on stand-by status at the location of a mass gathering. Examples may be music festivals and large marathon/obstacle events. For events such as these the supplies on MCI-100 can assist with either a mass-casualty event or a basic medical surge.

Policy:

The MCI trailer may be dispatched to any incident, which is declared an MCI anywhere within the Commonwealth of Virginia. The request for this resource will likely originate

through the Virginia Emergency Operations Center (VEOC) and be channeled through the Nelson County Dispatch Center.

Procedure:

- Upon dispatch the Wintergreen Fire & Rescue shift Captain will assign the appropriate staff to attach MCI-100 to Squad 1 for response. Concurrently the Wintergreen Fire & Rescue Officer-In-Charge (OIC) will be notified by the shift Captain.
 - Approved Designated Drivers/Tow Operators:

Curtis Sheets	Mike Riddle	Barry Eastep	Jason Pugh
Nick Brown	Caleb Marden	Jeremiah Fish	Tim McCray
Brad Moser	Nic Hamner	Josh Bean	Will Ghoule

- A minimum of two career staff will always deploy with MCI-100, even when the Wintergreen Fire & Rescue “minimum staffing policy” is in effect. A “career call-back” should be initiated to back-fill the station, if needed. The second career provider will respond in a response vehicle to act as a spotter for Squad 1/MCI-100 which IS NOT designed for tight spaces or off-road applications.
- In addition to MCI-100 and the response unit, which will initially respond, additional volunteers/staff (trained on MCI-100 deployment) may respond to the incident via ambulance if they arrive at the station after the initial response. Only one ambulance may respond and under no circumstances should a privately-owned vehicle respond to a MCI outside of our area of primary operation.
- Captains DO NOT have discretion over which vehicles tow MCI-100. Squad 1 is always to be first out. In situations where Squad 1 is out-of-service and/or unavailable an ambulance may be used to tow MCI-100, only if equipped with an electric brake actuator. Although the ambulances will pull MCI-100 at speeds greater than 60mph, this shall not occur. On most roads speeds far less than 60mph will be appropriate.
- The appropriate hitch for MCI-100 is stored in the front area of the trailer. A standard “ball hitch” is not heavy enough for this unit.
- The keys to MCI-100 are stored in a lock-box located on the front of the trailer. The combination is standard for Wintergreen Fire & Rescue. In the event the keys become lost, access can be gained via the rear ramp door, which is secured with a combination lock. Again, the combination is standard.
- The on/off switch for the emergency lighting is located on the tongue of the trailer near the spare tire. The tow vehicle can’t control these lights.
- Before towing the vehicle, both staff MUST double check the hitch configuration, assure the rear stabilizers are stored, and walk through the trailer to assure all items are secure. Additionally, both side doors must be dead-bolted closed. (If not, they will open during transport)

- When responding with MCI-100, unless otherwise directed, mark up on NFR with Nelson County. Request that Nelson County contact VEOC to advise which interoperability channel to operate on if not already done. All VHF interoperability channels are located in zone 3. The nomenclature for these channels is universal within the Commonwealth of VA.
 - Other potential frequencies that may be assigned:
 - SAR (155.160 MHz)
 - EMSTAC3 (155.205 MHz)
 - EMS1UVA (155.340 MHz)
 - HEAR3 (155.400 MHz)
- Upon arrival the operator shall be mindful of the turning radius as well as the rear overhang of the vehicle. Ideally an appropriate staging area will be a roadway or fairly level parking lot. Drivers should be aware when backing not to jack the trailer too drastically as it will connect with the squad.
- It is recommended that Wintergreen personnel remain with MCI-100 at all times to assist with locating and deploying supplies in a manner which promotes efficiency while maintaining accountability. The person in charge of accountability may use the provided unit notebook to track supplies. There are also white-boards within the unit. Inventory usage documentation will be essential after the incident for repayment by the local/state/federal agency responsible for restocking MCI-100.

Operations:

MCI-100 is 27’ long and 63’ total overall length when pulled by Squad 1. The overall height is 12’ and the trailer weight is approximately 10,500 pounds.

It is never appropriate to pull and/or move MCI-100 with a ½-ton response vehicle. No Wintergreen Fire & Rescue response vehicle is capable of moving MCI-100.

Persons towing MCI-100 must have Class 3 EVOC, be released on Squad 1, have experience pulling MCI-100, and preferably have Trailer-EVOC certification. All persons wanting to be approved to tow MCI-100 must complete a final release with the Deputy Chief.

Each Wintergreen Fire & Rescue shift will have at least one “deployment specialist” responsible for maintaining 100% familiarity with this unit and assuring that others on his/her shift are proficient as well.

The Deputy Chief may conduct annual training with the volunteers as well as assure familiarity of staff.

Any changes to this policy will be copied to VEOC and Nelson Dispatch.