



Wintergreen Fire and Rescue Standard Administrative Policy	
Subject:	Fueling of Vehicles
Reference Number:	ADM 04-001
Effective Date:	28-Jul-04
Last Revision Date:	16-Feb-19
Signature of Approval	Curtis Sheets, Chief

Purpose:

To establish a systematic procedure for re-fueling department vehicles and emergency apparatus.

Policy:

Person re-fueling shall observe safety precautions necessary to ensure proper completion of the task.

- A. No smoking while re-fueling.
- B. At no time shall a pump be left running unattended.
- C. Any malfunction in fueling equipment shall be reported to the shift captain and trouble ticket completed.

Fueling shall take place when the fuel level reaches three quarters (3/4) full.

At no point will department fuel be placed in private vehicles.