



<b>Wintergreen Fire and Rescue Standard Administrative Policy</b>	
Subject:	Radio Decorum
Reference Number:	COM 04-002
Effective Date:	10-Dec-03
Last Revision Date:	11-Oct-23
Signature of Approval	Curtis Sheets, Chief

**Purpose:**

The purpose of this SOG is to establish universal decorum.

**Policy:**

When Wintergreen Fire and/or Wintergreen Rescue receive a call, the following terminology will be used.

Rescue Squad Volunteers should use the following prefixes then their assigned radio number. The following prefixes will only be used when responding using a private vehicle.

*Walkie* – A volunteer with no training.

*Driver* – A volunteer trained in EVOC and released to drive.

*Rescue* – A volunteer trained at the EMT level and released to practice.

*Trauma* – A volunteer trained to the Advanced EMT level and released to practice.

*Medic* – A volunteer trained to the Intermediate/Paramedic level and released to practice.

Fire Department Volunteers should use the following prefixes. The following prefixes will only be used when responding using a private vehicle.

*2600 #'s* – A member of the Fire Department. Contact the Deputy Chief for member numbers.

*Example:* 2643 to Dispatch

The following prefixes will only be used when marking a piece of apparatus responding. Use the prefix then the assigned apparatus number.

If the apparatus is a transport unit, state level as below, then “unit #” to alert dispatch that this apparatus is a transport vehicle, then the apparatus number. This does not apply to response vehicles. Refer to SOG COM 04-001, Radio Procedures for information on how to properly respond.

*Example:* Wintergreen or Nelson Dispatch, Medic 177 responding to Ski Patrol.

*Rescue* – EMT level crew

*Trauma* – Advanced EMT level crew

*Medic* – Intermediate/Paramedic level crew

*Squad* - Truck carrying tactical and technical equipment

*Response* – A non-transport quick response vehicle

*Engine* – Truck carrying water and equipment used for fire fighting

*Attack* – Truck carrying water designed for initial structural attack or woods fire

*Tanker* – Truck carrying greater than 1500 gallons of water and able to transfer water with a low capacity pump.

*Truck* – Aerial platform with full engine capabilities, salvage supplies, tools, and equipment.

Career personnel will use the following prefix when needing to be identified on the radio.

*Chief 61* – Chief of Fire and Rescue

*Chief 62* – Deputy Chief

Career personnel will use the following number series:

*Captain 61 – 63*: Supervises daily operations

*Captain 64*: Administrative Captain

*Captain 65* : Training Captain

*Lieutenant 61 – 63*: Supervises daily operations in the absence of the Captain

*Lieutenant 91 - 93*: Supervises daily operations of the NEMS crew

*2600 series #'s*: Firefighter/ALS/BLS Career personnel/Volunteers/Part-Time Firefighter/ALS/BLS Career personnel

*2900 series #'s*: NEMS Career Personnel