



Wintergreen Fire and Rescue Standard Administrative Policy	
Subject:	Non-Departmental Observers
Reference Number:	ADM 05-005
Effective Date:	16-Nov-04
Last Revision Date:	7-Jan-21
Signature of Approval	Curtis Sheets, Chief

Purpose:

To establish a policy for allowing non-departmental observers to ride-a-long for a shift.

Policy:

Any person wishing to ride-a-long to observe the Fire or Rescue Department must complete a Request Form.

The Request Form may be downloaded from the department's website or picked up at each station. On the website it can be found under About > Member Resources > Miscellaneous Forms > Ride-Along-Form.

The completed form shall be submitted to the Deputy Chief.

The person will be assigned to a shift and that shift Captain will be notified. The observer must wear the observer pass located at each station on all EMS calls.

Employees must make sure that the observers are not put into a situation, which could cause harm or unsafe practices.

The Request Form and Release of Liability will be kept on file with the Deputy Chief. All forms shall be submitted to the Deputy Chief prior to the ride-along.